



## Residential Building Specialties, Inc.

DATE ORDERED: \_\_\_\_\_ MEAS: \_\_\_\_\_  
CONTRACTOR: \_\_\_\_\_ INSTALL: \_\_\_\_\_  
JOB ADDRESS: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_  
SUPERINTENDENT: \_\_\_\_\_  
PHONES: \_\_\_\_\_

### Quality Assurance Checklist

#### MIRRORS:

\_\_\_\_\_ MIRRORS INSTALLED PROPERLY, CLEANED & DETERMINED TO BE DEFECT FREE  
\_\_\_\_\_ MIRROR CLIPS SPACED PROPERLY AND LEVEL  
\_\_\_\_\_ MIRRORING OUTLET COVER (WERE APPLICABLE) INSTALLED PROPERLY  
\_\_\_\_\_ HANGING MIRRORS CENTERED OVER PEDESTAL SINK & HUNG CORRECTLY  
\_\_\_\_\_ MIRROR CHANNEL MOUNTED PROPERLY AND RUBBER BLOCKS IN CHANNEL

#### SHOWER DOORS:

\_\_\_\_\_ SHOWER DOOR IS CORRECT COLOR/GLASS TYPE PER WORK ORDER  
\_\_\_\_\_ SILICONE BARRIER PLACED UNDER BOTH ENDS OF BOTTOM TRACK  
\_\_\_\_\_ JAMBS ARE INSTALLED LEVEL & PLUMB  
\_\_\_\_\_ ALL STICKERS & BUMPERS REMOVED/GLASS DETERMINED TO BE DEFECT FREE  
\_\_\_\_\_ ALL METAL IS SCRATCH / DEFECT FREE  
\_\_\_\_\_ TEMPERED LOGO VISIBLE ON ALL PIECES OF GLASS  
\_\_\_\_\_ DRIP CAP INSTALLED AT PROPER ANGLE, SILICONED, SILICONE STOPPER  
PLACED AT END OF CHANNEL  
\_\_\_\_\_ FINAL SILICONE PROPERLY ADHERED, NEAT, AND DEBRIS FREE

#### CLOSET SHELVING:

\_\_\_\_\_ SHELVING DRILLED CORRECTLY ACCORDING TO WORK ORDER  
\_\_\_\_\_ HARDWARE INSERTED STRAIGHT, FLUSH, PROPERLY SPACED, AND NOT SUNKEN  
IN SHEETROCK  
\_\_\_\_\_ ALL SHELVES LEVEL  
\_\_\_\_\_ ALL SHELVES DAMAGE FREE AND ALL END CAPS ON  
\_\_\_\_\_ BRACES SPACED: NOT LESS THAN 28" APART, NO MORE THAN 32" APART WITH  
DOWN CLIP AT EACH BRACE  
\_\_\_\_\_ FLOOR SUPPORTS CORRECTLY AND FULLY INSTALLED WHERE APPLICABLE)  
\_\_\_\_\_ NO PIPES PENETRATED  
\_\_\_\_\_ SUPT. NOTIFIED OF ANY MISDRILLED HOLES

## **CHECK LIST CONT.:**

### **BATH ACCESSORIES:**

- \_\_\_\_\_ ALL ACCESSORIES INSTALLED IN PROPER LOCATIONS, LEVEL AND FLUSH
- \_\_\_\_\_ ALL ACCESSORIES IN GOOD WORKING CONDITION AND DEFECT FREE
- \_\_\_\_\_ SHORT SCREWS USED ON CABINETS (WERE APPLICABLE)
- \_\_\_\_\_ SHOWER RODS INSTALLED FULLY(NOT LEFT IN TUBS)
- \_\_\_\_\_ BAREFOOT REP. NOTIFIED OF ANY PROBLEMS(APPLIES TO ALL AREAS)

### **DOOR HARDWARE:**

- \_\_\_\_\_ ALL DOOR HARDWARE WORKING PROPERLY AND DEFECT FREE
- \_\_\_\_\_ ALL DOORS CLOSES CORRECTLY AND TIGHT
- \_\_\_\_\_ ALL DOORS STOPS IN PLACE ON EACH DOOR
- \_\_\_\_\_ ALL KEYS WORK IN EACH EXT. DOOR AND DEADBOLTS
- \_\_\_\_\_ ALL WOOD SHAVINGS PICKED UP FROM INSIDE OF HOME
- \_\_\_\_\_ BUILDER IS HANDED OR KNOWS WHERE KEYS ARE

### **CLEAN-UP:**

- \_\_\_\_\_ ALL TRASH IS PICKED UP AND PLACED IN DUMPSTER OR BROUGHT BACK TO SHOP
- \_\_\_\_\_ NO COMPONENTS LEFT ON JOB

**DRIVER SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**INCOMPLETE ITEMS:** \_\_\_\_\_

**REASON:** \_\_\_\_\_